

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: PRIVATE SCHOOL BRANCH (PSB)  
OLD SECRETARIAT, DELHI-110054

No F DE 15 (305)/PSB/2020/2453-2459

Dated 04/05/2022

**ORDER**

**Subject:- Instructions in respect of purchase of books/writing materials and uniforms by Students studying in Private Un-aided Recognized School in Delhi.**

The undersigned has been delegated the powers to issue instructions under Rule 43 of DSEAR 1973 by the Hon'ble Administrator, Delhi vide No. DE /Act/27/PB/Delegation/2001/4863-4892 dated 4 9 2001 in the interest of school education, Delhi if it is necessary so to do.

Further, Rule 26 of the Delhi Right of Children to Free and Compulsory Education Rules, 2011 also empowers to the undersigned as Director to issue such instructions in relation to any matter not covered by said rules as he may deem fit

It is also pertinent to mention here that all the Private Un-aided Recognized Schools in Delhi are run either by the Societies or Trust as a charitable organization on no profit no loss basis, thus no school activity must have any scope of profit and commercialization. In pursuance to this, the parents of every Private Un-aided Recognized Schools have the right not only to have proper information about the class-wise list of books/writing materials as well as the specifications of uniform but also with wide options of sources/places for purchasing the same for their wards studying in any Private Un-aided Recognized School, in transparent manner. Moreover, they must have the liberty to purchase such books/writing materials and uniforms from any place of their choice.

Now, therefore, I, Himanshu Gupta, Director (Education) in the interest of school education in Delhi, issue following instructions under Section 3 read with Rule 43 of DSEA & R, 1973 and other enabling acts or relevant directions issued by the Hon'ble Courts from time to time, for strict compliance by all the school management/Head of the Private Un-aided Recognized Schools in Delhi:-

- (i) The school shall display the list of books/writing materials (class-wise) to be introduced in the coming session as per rule well in advance at school website and also at conspicuous place so as to aware the parents in this regard. The school shall also display the specifications of uniforms accordingly.

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- (ii) The school shall display the names, addresses and telephone numbers of at least five vendors/shops or more in the close proximity of the school where the books/writing materials, uniforms shall be available for the students to purchase. Apart from above displayed vendors/shops, the parents may also purchase the books/writing materials and uniforms from any other available source/shop which are having the same set of books/writing materials/uniforms as per their convenience and suitability
- (iii) The school shall not force any parents/students to purchase books/writing materials, uniform from any selected vendor
- (iv) The school shall not change the colour, design or any other specification of uniforms once so prescribed, at least for next three years.

Non-compliance of above, shall be viewed seriously and attract actions against the defaulter schools under Section 24 of DSEA, 1973.



(HIMANSHU GUPTA)  
DIRECTOR (EDUCATION)

To

All HoSs/Managers

Private Un-aided Recognized Schools in Delhi.

No F. DE. 15 (305)/PSB/2020/2453-2459

Dated: 04/05/2022

Copy to

- (1) The Secretary to Hon'ble Dy. Chief Minister/Minister of Education, GNCTD.
- (2) PS to Pr Secretary (Education), GNCTD, Old Secretariat, Delhi.
- (3) PA to Director (Education), Dte. of Education, GNCTD, Old Secretariat, Delhi.
- (4) All RDEs, Directorate of Education, GNCTD.
- (5) All district DDEs to ensure the compliance of these orders.
- (6) All zonal DDEs to ensure the compliance of these orders.
- (7) The SO (IT) to upload the same on the website of Directorate of Education, GNCTD for the information of all management of Private Un-aided Recognized schools of Delhi.
- (8) Guard File.



(YOGESH PAL SINGH)  
DEPUTY DIRECTOR OF EDUCATION (PSB)