



# Bal Bharati PUBLIC SCHOOL

Form No.....

SECTOR - 12, DWARKA, NEW DELHI - 110 078

TEL. : 2803 1970, 2803 1955

## APPLICATION FORM FOR TEACHING STAFF

SESSION 20\_\_\_\_\_ - 20\_\_\_\_\_

PHOTOGRAPH

**Post Applied For**

(To be filled in Candidate's handwriting)

1. Name Mr/Mrs/Ms.....
2. Date of Birth (in Figures).....Present Age.....
3. Nationality.....
4. Marital Status.....

5. Number of children and their details :

S.No.	Name	Gender	Date of Birth and Age	Class	School/College

6. Mother's Name.....
7. Father/Spouse's Name.....
8. Occupation of Father/Spouse.....
9. Home Address for correspondence.....  
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10. Telephone/Mobile Number.....
11. Email ID.....
12. Permanent Address.....  
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13. Any Major ailments/health concerns for which you have undergone/are undergoing treatment. If yes, please provide details.  
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14. Have you undergone any major surgery in the last five years? If yes, please provide details.....  
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15. Academic Qualifications							
Examination	Year of Passing	Subject(s)	School/Board/ College/ University	Aggregate Marks (%)	Medium of Instruction	Mode	
						Regular	Distance
Secondary							
Sr. Secondary							
Graduation							
Post-Graduation							
Any other							
16. Professional Qualification							
Qualification	Year of passing	Subjects	College/University/ Institution	Aggregate Marks (%)	Medium of Instruction	Mode	
						Regular	Distance
NTT							
B.Ed.							
M. Ed.							
Any other							

**17. CTET Qualification :** Please provide the relevant information, (applicable for post of PRT and TGT)

CTET Paper	Year of passing	Marks (%)
Paper I		
Paper 2		

**18. Details of teaching experience :**

Name of institution with address	No. of years and months : from..... to.....	Designation and brief description of duties, roles and responsibilities held	Classes & Subjects taught	Whether permanent/ temporary	Total emoluments drawn/grade	Reason for leaving

**19. Continuous Professional Development : Mention courses from government recognized institution/agencies (NCERT, SCERT, CBSE, DIKSHA, British Council etc.) or other MOOC courses.**

Workshop/Seminars/ Training attended	Agency	Details	Duration

**20. Knowledge of foreign language, if any.....**

**21. Names of two books recently read with names of authors :**

.....

.....

**22. Computer Proficiency : tick the applicable boxes.**

- MS Excel
- MS Word
- MS Power Point
- MS Publisher
- MSTeam/Zoom/Google Meet

**23. Please mention the strategies you will utilize if given a class of :**

- a) Students with special learning needs.....
- .....
- .....
- b) Exceptionally gifted students .....
- .....
- .....

**24. Details of awards/citations/appreciation certificates/scholarships received :**

Details of Awards/ Felicitations	Agency	Year	Details (Area of work)

(Please attach copies of relevant certificates, citations etc.)

**25. Details of any COE Webinar conducted as a resource person (attach the certificates).**

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**26. a) Co-curricular activities (Photography, Dramatics, Animation, Music, Dance etc.) in which you can train students :**

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**b) Literary activities (Debate, Creative writing, Newsletters, Quiz, School Magazine, Event Compering) in which you can guide students :**

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**27. Details of administrative experience/extra responsibilities shouldered by you besides teaching :**

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**28. Public speaking exposure or whether you managed any responsibility earlier that required public speaking :**

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**29. a) Details of participation in Clubs/Committees/Associations/Organization/Cultural activities/Literary activities and the level (School/College/Zonal/State/National) :**

Activity	Organized by	Year	Achievement

**b) Details of participation in sports activities and the level (School/College/Zonal/Inter Zonal/State/National) :**

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**30. Details of any event/exchange program that you initiated/organized/managed :**

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**31. Details of educational tours/study visits organized by you :**

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**32. Details of books/research papers/magazines/articles/blogs/e-publication authored by you :**

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**33. Any action research conducted and documented :**

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34. The exact period after which you can join, if selected :

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35. Mention any course you are pursuing at present. Will you require any leave on this account :

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36. Please give details of two references (other than relatives) from the field of education :

a) Name.....Designation.....

Phone.....E-mail ID.....

Official Address.....

b) Name.....Designation.....

Phone.....E-mail ID.....

Official Address.....

37. Is your ward studying in the school? If yes, please give details :

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38. Are you an alumnus of the school? :.....

39. Any legal case against you? :.....

40. PAN No.....

41. Aadhaar No.....

42. Please attach a self-attested certificate stating that no case or complaint has been lodged against you regarding POCSO Act/Corporal Punishment/Abuse. (Copy attached)

**Declaration** : I hereby certify that all statements made, and information given by me in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the school and my candidature/ appointment may automatically stand cancelled/terminated.

Place:

Date:

(Full Signature of the Applicant)

**CHECK-LIST OF THE DOCUMENTS TO BE ATTACHED.**

1. Birth Certificate/ Aadhaar Card/ Pan Card
2. Xth & XIIth Marksheet & Certificate.
3. Graduation/ Post Graduation Certificate & Marksheet.
4. Teaching Degree/ Diploma Certificate.
5. Certificates of Experience.
6. Character Certificate from previous institution.
7. No objection Certificate from the previous institution.
8. List of other credentials.