

# STAFF SELECTION FORM

SERIAL NO.....

FORM NO.....



## **BAL BHARATI PUBLIC SCHOOL, DWARKA** **(An Institution of the Child Education Society)**

*The application must be filled in by the candidate in his/her own handwriting*

Post Applied for : .....

1. Name of the Candidate: .....  
(In Block Letters)

2. Date of Birth : ..... Present Age .....

3. Nationality : .....

4. Address (Permanent) : .....

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5. Postal Address to which communications are to be sent

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Mobile No. : ..... Any other Contact Telephone/Mobile No.....

6. e-mail ID : ..... PAN No.....

Aadhar Card No.....

7. Marital Status : ..... if married, No. of children with their age 1. ....

2. ....

8. Occupation of Father / Spouse ; ; .....

### Father / Spouse

(a) Name : ..... (b) Occupation .....  
(Service / Self Employed)

(b) Office Address : .....

(c) e-mail ID : .....

(d) Residential Address : .....

Telephone / Mobile No. ....

9. Educational Qualification

NAME OF EXAMINATION	YEAR OF PASSING	SUBJECTS TAKEN	SCHOOL/ BOARD / COLLEGE / UNIVERSITY	PERCENTAGE OF MARKS	MODE
					REGULAR / DISTANCE
Secondary					
Sr Secondary					
Graduation					
Post Graduation					
NCC / Scouts C Guides					
Any Other					

10. Professional Qualification

QUALIFICATION	YEAR OF PASSING	SUBJECTS TAKEN	COLLEGE / UNIVERSITY	PERCENTAGE OF MARKS	MODE
					REGULAR / DISTANCE
NTT					
B.Ed					
M.Ed					
B.El.Ed. /D.El.Ed.					
Any Other					

11. CTET Qualification :

Please provide the relevant information (Applicable for the post of PRT and TGT only)

CTET PAPER	YEAR OF PASSING	MARK(S)
Paper-1		
Paper-2		

12. Details of Teaching Experience :

NAME OF INSTITUTION SERVED/SERVING WITH ADDRESS	PERIOD OF SERVICE FROM..... TO.....	POST HELD	CLASSES AND SUBJECT TAUGHT	REGULAR / CONTRACTUAL	TOTAL EMOLUMENTS DRAWN	REASON FOR LEAVING


13. Details of any administrative experience or additional responsibilities undertaken by you beyond classroom teaching.

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14. Knowledge of foreign language, if any : .....

15. Details of Books/Research Paper / Magazine / Articles / Blogs /e-Publication authored by you

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16. Any Action Research conducted and documented

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17. Are you currently pursuing any course, and will it require you to take leave?

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18. Your experience in supporting students with special learning needs.

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19. Any other Achievements / Awards / Felicitation :

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20. Continuous Professional Development:

Mention courses undertaken from recognized institutions/agencies (e.g., NCERT, SCERT, CBSE, DIKSHA, British Council, Max Muller Bhawan etc.).

WORKSHOPS / SEMINARS / TRAININGS ATTENDED	NAME OF THE ORGANISATION	DETAILS OF WORKSHOP/SEMINAR / TRAINING	DURATION OF SESSION

21. Co-curricular Activities (Please tick the areas in which you are proficient):

• Outdoor Games <input type="checkbox"/>	• Dance <input type="checkbox"/>	• Literary Activities <input type="checkbox"/>	• Photography <input type="checkbox"/>
• Indoor Games <input type="checkbox"/>	• Music <input type="checkbox"/>	• Dramatics <input type="checkbox"/>	• Swimming <input type="checkbox"/>

Others (please specify): .....

22. Computer Proficiency (Tick the applicable boxes)

Levels : Beginner / Intermediate / Advanced. Mention the level : .....

• MS Office <input type="checkbox"/>	• MS Team / Zoom / Google Meet <input type="checkbox"/>
• Canva <input type="checkbox"/>	• Usage of AI Tools <input type="checkbox"/>
• Other Tools used : .....	

23. Are you a parent with us? (Yes / No.) If yes, provide child's details : Name, Admission Year, Class and Section.

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24. If you are an alumnus of the school, mention your year of passing.

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25. Have you experienced any major illness or undergone significant surgery in the past five years? If yes, mention the details.

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26. Details of two references (other than relatives) from the field of education

(1) Name ..... (2) Name .....  
Phone ..... Phone .....  
Official Address ..... Official Address .....  
e-mail ID ..... e-mail ID .....

**Declaration** : I hereby certify that all statements made and information given by me in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview of appointment, action can be taken against me by the school and my candidature / appointment shall automatically stand cancelled / terminated.

Place : ..... Date : .....

(Full Signature of the Applicant) : .....

Please attach the self attested photocopies of -

<ul style="list-style-type: none"><li>• Class X Marksheet</li><li>• Class XII Marksheet</li><li>• Marksheets and Degrees of Graduation / Post Graduation</li><li>• Self Attested copy of Aadhar Card and PAN Card</li></ul>	<ul style="list-style-type: none"><li>• Marksheets and Degree of B Ed /NTT / ECCE</li><li>• Certificate of CTET I/II</li><li>• Proof of any other qualification</li><li>• Experience Certificate, if any</li></ul>
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Kindly attach a self-attested certificate declaring no case or complaint has been filed against you under the POCSO Act, corporal punishment, or abuse.

27. Are there any pending legal cases against you? (Yes / No). If yes, please provide the details.

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(FOR OFFICE USE)

Date of receipt of application form ..... Form No.....

Post applied for .....

Signature of the official .....